

REQUEST FOR CONSULTANCY SERVICES Service Contract (SC)

Preparation of Pre-Feasibility Study for Technological Park Tirana

Project Unit: Helvetas Albania
Funded by: Swiss Agency for Development and Cooperation
SDC Implemented by: HELVETAS Swiss Intercooperation and
Partners Albania
Location: Home-based or on-site depending on availability
Estimated duration: 100 man-days.

Extended Deadline to submit applications: 23rd April 2023, by the end of the day.

Interested candidate / team of candidates should send their CV and a copy of the documents required in the following e-mail address: info@risialbania.al

1. Background

The RisiAlbania Project is supported by the Swiss Agency for Development and Cooperation (SDC), in partnership with Ministry of Finance and Economy and implemented by a consortium consisting of HELVETAS Swiss Intercooperation and Partners Albania. The overall goal of the project is to contribute to an increase in employment opportunities for young women and men (age 15-29) in Albania. This goal will be achieved through:

- (i) enhanced growth and job creation by the private sector in three selected subsectors agro business, tourism, and ICT (labor demand),
- (ii) improved access to job opportunities and labor market information and services (intermediation), and
- (iii) improved skills of young people by improving the offer of private training providers in the three selected sectors (labor supply).

Risi is supporting the General Directorate of Accreditation (DPA) to extend its accreditation capacities to provide accreditation against ISO 27701 in order to respond to market needs. The extension of DPA capacities involves the development and adoption of accreditation rules and related processes.

The Albanian Investment Corporation (AIC) is established by a special Law with the purpose of monetizing under-utilized state-owned assets through the mobilization of private capital. AIC prepared a legal bases for setting up techno parks and now aims to establish the country's first Technopark.

Though developing the Technopark, AIC aims to make it a vital center where the private sector, start-ups and SMEs are provided with the necessary infrastructure and incentives to facilitate innovation and R&D.

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AIC will play a key role in strategically structuring the project, attracting investors, collaborate with the relevant institutions such as the Municipality of Tirana (with which AIC has signed a Memorandum of Understanding), Ministry of Finance and Economy, Academic and Research Institutions, etc.

2. Objective(s) of the consultancy

The objective of consultancy is to prepare a pre-feasibility study for Technological Park Tirana project, that will open opportunities for export market demand, will increase private sector demand, will contribute to the development demand, will create potential for employment generation.

3. Expected Outputs

The final report should be submitted by **15th of June 2023** including the following tasks:

- Market Study to assess the potential demand for technology-based products and service where the technological park is proposed. It will include an analysis of existing technology businesses, the competitive landscape, and potential customers, as well as a benchmarking analysis (e.g., digital infrastructure, start-up programs, training, networking, business accelerator programs, fabrication laboratories, co-working spaces, shared services, etc.)
- Evaluate the availability of resources and infrastructure required for establishing a technological park;
- Evaluate the potential costs and revenue associated with the establishment and operation of the technological park.
- Strategic options to attract foreign and domestic companies as part of the broader innovation eco-system around the park (including for example the willingness of telecoms and other high-tech companies to open their own R&D or incubation facilities);
- Assess the legal and regulatory requirements for establishing a technological park in the proposed location, including zoning regulations, environmental regulations, and labour laws.
- Identify potential risks and challenges associated with establishing a technological park, including competition, regulatory changes, and economic uncertainty.

4. Deliverables

The Consultant/s will deliver the following:

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- **Review of relevant policy and regulatory framework completed, workplan prepared and agreed with AIC and Risi Albania**
- **Brief report on TPT innovation environment and business model delivered and approved.**
- **Pre-feasibility study report finalized and approved by AIC by 15th of June 2023.**

5. Consultancy profile

RisiAlbania and AIC are looking for a Consulting Company who brings:

- **Experts with at least 5 years of experience and qualifications in conducting studies, research, project evaluations, surveys, analysis.**
- **Relevant subject-matter background (understanding of the Technology/digital Market and knowledge of opportunities and challenges)**
- **Evidence of experience with similar assessment(s).**
- **Professional expertise in analyzing data and producing high quality reports.**
- **Strong analytical skills and ability to clearly synthesize and present findings.**

6. Management and Reporting

The selected consultant will report to the Risi Albania ICT Intervention Manager. Deliverables will be approved by AIC.

7. Submission of proposals

Proposals must be submitted in English in electronic copy via email to the address: info@risialbania.al by **23rd April 2023, by the end of the day**. Proposals handed in after the indicated timeline may not be considered.

8. Documents to be included in the offer submission

- Technical proposal** (free format, up to 3 pages): describe the methodology and work
- Financial proposal** (free format): the proposed daily fee for each expert shall include all taxes. The financial proposal must include separate budget lines for activities undertaken by each proposed expert as well as an expected level of effort for each expert.
- CV**: latest CV of service provider(s)/experts (up to 3 pages), documentation of previous experience (if possible), and contacts of the respective references.

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9. Candidate /s assessment and selection

The selection of the service providers will be evaluated based on a cumulative analysis of the fulfillment of the evaluation criteria. The contract will be awarded to the service provider providing the best technical and financial offer based on the evaluation criteria below:

Evaluation Criteria	Max. points
Previous technical experience with NAB or technical assessors for ISO 27001	25
Experience in delivering training to accreditation bodies	25
Quality of methodology and of proposed experts	25
Value for money of the proposed budget	25
Total	100

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